

**APPLICATION FORM FOR ALLOTMENT OF QUOTA OF NARCOTIC DRUG
FOR THE CALENDAR YEAR 2012**

I. Details of the Applicant / Company:-

(a)	Name & address (with pin code) of the company Tel No., Fax No.	
(b)	The name and address of jurisdictional Commissionerate of Central Excise	
(c)	Whether the company is registered with Central Excise? If yes, ECC No. may be mentioned. (A copy of Registration certificate may be enclosed).	
(d)	Company's PAN (A copy of PAN may be enclosed).	
(e)	The name of the place and the address on which the factory is situated / where the Narcotic drug is intended to be used along with Pin Code	
(f)	Whether the company has been allotted any such quota of Narcotic drug earlier? If so, indicate the details and enclose a copy thereof.	

II Details of Narcotic Drug and its procurement:-

(a)	Name of the Narcotic Drug required	
(b)	Quantity of drug required for 2012	(in Kg.)
(c)	How the Drug is proposed to be sourced (Name and address of the supplier should be mentioned)	
(d)	Proposed month of lifting the drug.	

III Details of quota allotted and its utilization during 2011:-

(a)	Total quantity allocated (copies to be enclosed)	
(b)	Opening balance as on 1.1.2011	
(c)	(i) Quantity procured indigenously (invoiced in 2011)	
	(ii) Quantity imported	
(d)	Quantity utilized	
	(i) Quantity utilized for manufacture of formulation / preparation mentioned in Schedule III to the 1961 convention	
	(ii) Quantity utilized for medical and scientific purposes	
	(iii) Quantity utilized for purpose other than (i) & (ii) above if any, along with the details thereof	
(e)	Manufacturing losses, if any (Should be shown separately from Col.(d) above)	
(f)	Balance quantity in stock as on 31.12.2011	

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IV Purpose of Narcotic Drug allotment:-

(a)	Manufacture of formulation / preparation for domestic consumption	
(b)	Manufacture of formulation / preparation for export	
(c)	Manufacture of other drugs	
(d)	For Test & Analysis Purpose	
(e)	Other purpose viz. Research, BA/BE Studies, etc. (please specify)	

V. Self / 3rd party details:-

(a)	Whether the formulations are company's own products or 3rd party(s) products	
(b)	If the formulations are 3 rd party products, then indicate the name(s) of such 3 rd party(ies) along with product name(s). (Copies of such 3 rd party agreements clearly indicating the name of formulations should be enclosed)	

VI. Availability of Requisite Documents for allocation:-

(a)	Whether valid Drug Manufacturing Licence for use of the drug in preparation is available. If so	
	(i) Licence No.	
	(ii) Name of Issuing Authority	
	(iii) Validity Period	
(b)	If the application is for manufacture of formulations / preparations which amounts to be manufactured drug as specified in Govt. of India's Notification S.O. 826(E) dated 14/11/1985 and S.O. 40(E) dated 29/01/1993, the manufacturing licence issued by CBN is essential. If so:-	
	(i) Licence No.	
	(ii) Validity period	
(c)	If the Quota allocation is for Test & Analysis purpose:	
	(i) Test Licence No. issued by State FDA / DCGI	
	(ii) Validity of Test Licence	
(d)	Whether Possession licence for the drug applied for is available? If so,	
	(i) Licence No.	
	(ii) Name of Issuing Authority	
	(iii) Validity period	
	(iv) Possession Limit of the requested Drug	(in kg.)

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VII Others:-

(a)	Name and address of concerned State Drug Controller	
(b)	Whether the documents mentioned below (self attested) have been enclosed? If no, reason thereof.	
(c)	Whether your company has submitted all the four quarterly returns along with sale details to CBN in the year 2011? If not, the reason thereof.	

Note: Separate application (with complete set of documents) has to be made for each Narcotic Drug. The applicant should enclose Demand Draft for Rs.50/- as processing fee drawn in favour of Drawing & Disbursing Officer, Central Bureau of Narcotics, Gwalior. **Self attested** copies of the following documents should also be submitted:-

1. List of Directors with office and residential address along with telephone number.
2. List of Authorised signatories with their specimen signature duly attested by Managing Director of the company.
3. Copy of valid Drug Manufacturing Licence (Form 26) along with approved product list issued by the concerned State Government authority.
4. Copy of valid Manufacturing Licence issued by Central Bureau of Narcotics, Gwalior as mentioned in Col.VI (b) of application (where applicable).
5. Test Licence issued by State FDA / DCGI (where applicable).
6. Copy of valid Possession Licence (NDPS 1 / MD VI / L-I / L-II or any other licence as the case may be) mentioning the name of the narcotic drug applied for along with the possession limit.
7. Copy of quota allotment order(s) of previous year if any
8. Copy of Central Excise Registration, if registered
9. Copy of company's PAN
10. copy of 3rd party agreements
11. Details of Narcotic drug procured in the previous year (1st January to 31st December) in the following proforma:-

Quarter	Opening Stock	Qty. procured	Total consumption		Closing stock
			Qty. consumed for manufacture formulations	for Processing Loss	
1 st Quarter					
2 nd Quarter					
3 rd Quarter					
4 th Quarter					
Total:					

The undersigned hereby declare that the above information submitted is complete and correct.

Signature of Authorised signatory
Name.....
Date.....
Place.....